**Town of Farmington**

**Planning Board Resolution**

**PB #2025-0104 Preliminary Site Plan Application**

**Applicant: Jared Palmer, 1321 East Victor Road, Victor, New York 14564**

**Action: Determination that the information submitted to date for this application is not complete for scheduling a public meeting for Preliminary Site Plan Approval for the proposed Victor-Farmington Ambulance Corps Station 2 building renovation and related site improvements.**

**WHEREAS** the Town of Farmington Planning Board (hereinafter referred to as Planning Board) has tonight reviewed an application for the above referenced Action; and

**WHEREAS,** the Planning Board has considered the public record on this application; and

**WHEREAS,** the Planning Board has considered the draft resolution prepared by the Town’s Director of Planning and Development.

**NOW, THEREFORE, BE IT RESOLVED** that the Planning Board determines that this application cannot be determined complete until the following steps have been accomplished:

1. The Applicant will need to make application to the Town of Farmington Zoning Board of Appeals (ZBA) for an Area Variance to the provisions in Chapter 165, Article IV, Section 34 J. [6] of the Farmington Town Code. The Planning Board, under the provisions of Section 274-a, Site plan review, sub-section 3., which reads…. “Where a proposed site plan contains one or more features which do not comply with the zoning regulations, application may be made to the zoning board of appeals for an area variance pursuant to section two hundred sixty-seven of this article.” [Article 16 New York State Town Law]. This provision does not require the Town Code Enforcement Officer to deny an application for a building permit as provided for elsewhere in Article 16 of New York State Town Law or in Chapter 165, Article VIII, Section 98. Variances.
2. Once the ZBA has granted such Area Variance, then the Planning Board may entertain the above referenced Action as being complete and start the approval process provided for in Section 274-b of New York State Town Law.

**BE IT FINALLY RESOLVED** that certified copies of this resolution are to be sent to the applicant, Jared Palmer, Victor Farmington Ambulance, [jpalmer@victorfarmingtonambulance.org](mailto:jpalmer@victorfarmingtonambulance.org) ; Alex Amering, P.E., Costich Engineers; Town Development Staff, the Town Engineer. and a copy filed with the Town Development Office.

The above resolution was offered by NAME and seconded by NAME at a meeting of the Town of Farmington Planning Board held on Wednesday evening, January 15, 2025. After discussion by the Planning Board, the following vote was taken and recorded.

Adrian Bellis Vote

Regina Sousa Vote

Timothy DeLucia Vote

Douglas Viets Vote

Edward Hemminger Vote

Motion result.

I, John M. Robortella, Clerk of the Planning Board, do hereby attest to the accuracy of this resolu­tion and to it being acted upon at the January 15, 2025, Town Planning Board Meeting.

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John Robortella, Clerk of the Planning Board