
TOWN BOARD MEETING

FEBRUARY 11, 2025

At the Farmington Town Board Meeting, held in the Town Hall or by Phone/Video Conferencing on the 11th day of February, 2025, at 7:00 PM, there were:

PRESENT: Peter Ingalsbe – Supervisor
Mike Casale – Councilman
Steven Holtz – Councilman
Nate Bowerman – Councilman
Ron Herendeen – Councilman
Michelle Finley – Town Clerk

Also present in person: **Tim Ford** – Highway & Parks Superintendent, **Dan Delproire**– Code Enforcement Officer, **Ron Brand** – Director of Planning & Development, **Adrian Bellis** – Planning Board Member, and **Ed Hemminger** – Planning Board Chairman, **Josh Fagner** –Working Supervisor, and **Bill Davis** – MRB Group, **Matt Guitfoil** – resident, and **Rod Deroo**-Canandaigua resident

Also present by telephone/video conferencing was: **John Piper**-Consultant, **Michael Phillips**- resident

PUBLIC HEARINGS: None.

APPROVAL OF MINUTES:

A motion was made by **Councilman Casale** and seconded by **Councilman Holtz** that the minutes of the January 28, 2025, Town Board Meeting, that were previously given to members for review, be approved. All Voting “Aye” (Holtz, Casale, Herendeen, Bowerman, and Ingalsbe). Motion **CARRIED**.

PRIVILEGE OF THE FLOOR: Rod Deroo-Canandaigua-Farmington Townline Road resident

Mr. Deroo stated that he sent an email to Supervisor Ingalsbe regarding town sewer and is still waiting for a reply. Supervisor Ingalsbe stated that he ignored his email because he is a Town of Canandaigua resident and that they have been going back and forth for three years regarding this issue. Mr. Deroo replied that it has been longer than that. Supervisor Ingalsbe stated that he knows finances are tight, but Mr. Deroo needs to work with the Town of Canandaigua and figure out some financing for an engineer study to get from his property to the west at least two properties where the town did allow them to hook into the town’s sewer last year. He added that there is an out of district user agreement between the property owner and the towns of Canandaigua and Farmington. He added that the property owner paid to have the sewer manhole and pumpstation put on his property and that the sewer flows underneath Townline Road to the town’s sewer wells there. Supervisor Ingalsbe stated that there is one line in the agreement that states no one can hook into it but then there is a paragraph that allows an easement for other property owners to come to that location. He added that he sent Mr. Deroo’s emails to the Canandaigua Town Supervisor and to Jim Fletcher, but there is not much this town can do for him until there is some kind study done proposing how to get from their mobile home to a location within the town’s sewer district. Supervisor Ingalsbe stated that Mr. Deroo is going to have to spend some money, Mr. Deroo replied that he does not have the money and if he did, he wouldn’t be living in a mobile home. Mr. Deroo stated that he originally was going to repair the leach bed, but the Canandaigua Code Enforcement Officer told him he could not do that and went up one side of him and down the other side, so he returned everything and has been fighting it ever since. He was told he needed to have a map showing preexisting lines, but he doesn’t have \$15,000 for that either. Mr. Delproire, Code Enforcement Officer, stated that it is a NYS DEC rule that any repair to a leach line must be engineer designed. Supervisor Ingalsbe stated that if there was a plan in place that the town’s engineers and Water and Sewer Department could accept, then it could happen. He suggested talking with a bank to get a loan for the engineering study. Mr. Deroo replied that they make it sound so easy and if he had the funds, he would have had it done already, he is stretching pennies to pennies. Mr. Ingalsbe commented that he understood.

Supervisor Ingalsbe commented that there might be some smaller engineering firms out there that might not charge as much as larger firms would. He added that there needs to be some kind of engineering study on how he is going to fix it whether he expands on it or makes it a raised bed or totally just hook into the town’s sewer system down the road. Mr. Deroo commented that the solution to this would be to hook up to the town sewer and he doubts he would pass a perp test if he were to do one so that would be a waste of money there. Mr. Davis, Town Engineer, stated that Mr. Deroo needs to approach the Town of Canandaigua, Mr. Deroo replied that he has been to every Town Board meeting for the past six years. Mr. Davis commented that he would need to get the Canandaigua Town Board to take the initiative or get the other residents along the street who want the same thing as what he wants to sign a petition to form a district. Councilman Bowerman asked if any of Mr. Deroo’s neighbors would be interested in signing a petition to form a district, Mr. Deroo replied that the one neighbor already has it and the other the homeowner passed away so he doubts anyone would want to. Supervisor Ingalsbe stated for him to talk with the Town of Canandaigua.

PUBLIC CONCERNS: None.

REPORTS OF STANDING COMMITTEES:

Public Works Committee: Councilman Holtz reported:

Water & Sewer:

1. Heater was repaired in the influent building.
2. Discussed DEC inspection, needs more questions answered, will have to do another W.T.C. form for Polymer.
3. Discussed final clarifier- back online.
4. Discussed scraper arm on the secondary clarifier.
5. Belt press conveyor lower bearing has been replaced.
6. Routine maintenance of lift stations.
7. Replaced the plug for the final clarifier.
8. On-going Manhole inspections.

9. Ransc has completed the Mertensia Road and 332 project, they will be back in the spring to do blacktop repairs and topsoil.
10. 4 water breaks on Friday- 1 on Townline Road, 1 on Collett Road, 1 at intersection of Townline Road and County Road 8, and 1 across from Payne's Farm.
11. Discussed resolutions on Agenda.

Highway & Parks:

1. Highway- equipment maintenance (replaced radiator in Truck 10), plowing/salting roads, mixed magic minus zero, patching potholes, met with resident at 1244 County Road 8 and Rt. 96 for drainage issue, signs are ready to close bridge lane on Wood Drive.
2. Parks- Plowing/salting parking lots and sidewalks, servicing summer equipment, working on repairing picnic tables and benches, and fire inspections.
3. Buildings- fire inspections, door opener for door 1 broke and had to be repaired three times, working on quote for gutters at Town Hall.
4. Discussed resolution on agenda.

Town Operations Committee: Councilman Bowerman reported:

1. Four resolutions on agenda.
2. Update on TAP Sidewalk/Trail Connection Project: waiting for the blacktop plants to re-open so asphalt can be poured to connect the bridge with the stone dust trail along County Road 41. Also in the Spring, the contractor will be installing sidewalks along Mertensia Road, near Elizabeth Way, as this was delayed due to a waterline being put in.
3. Working on several updates to the town code.
4. Parks and Recreation Master Plan Update Committee has completed their review of the draft and unanimously voted to accept the document. Will start the formal adoption process soon.
5. Ag Advisory Committee- will be meeting on the 20th, will be continuing their discussions on the proposed Agriculture Conservation Overlay District.

Town Finance Committee: Supervisor Ingalsbe reported: None.**Town Public Safety Committee: Councilman Holtz reported: None.****REPORTS OF TOWN OFFICIALS:****Supervisor Peter Ingalsbe reported:**

1. Thanked the residents for their patience during the snowstorms.
2. Resolution tonight to hire a new Water & Sewer Superintendent, he will start next week.

Highway& Parks Superintendent Tim Ford reported:

1. Addressed a resident's concern over sidewalks not being plowed. He stated that it is better to have them snow covered due to ice being underneath and the town has no way of salting sidewalks. He commented that his focus during a snowstorm is clearing the roads and parking lots. He also noted that there are nine miles of sidewalk and takes one to one and half days to get them cleared.
2. Update on salt shortage-he does have an order in for salt and delivery should start next week.

Town Clerk Michelle Finley reported:

1. Reported approximately 11 million dollars has been collected to date.

Acting Water & Sewer Superintendent Robin MacDonald reported: None.**Code Enforcement Officer Dan Delproire reported:**

1. Total permits for January – 132, total permit inspections for January – 474, total fire inspections for January – 6.

Director of Planning and Development Ron Brand reported:

1. Town Operations Report available on website and filed with the Town Clerk.
2. Working with Western Surety for resolving a surety dispute in Section 8N Auburn Meadows.
3. There are new water tank photos included in the Town Operations report.

Assessor Donna LaPlant reported: None.**Town Engineer Bill Davis reported:**

1. Update on the Brickyard Road Water Tank project.
2. Working on bid documents and schedule for Cranberry Drive.
3. Update on the Running Brook Drainage.
4. Update on Collett/Mertensia Road project.
5. Rt. 332 water project that was under design has been submitted to Department of Health and NYS DOT.

Fire Chief reported: None.

Planning Board Chairman Ed Hemminger reported:

1. Next Meeting-continued public hearing to talk about SEQR for the Alexander Sheer Subdivision, determination on whether an application is complete for both Blazey, and final site plan for lot 2 and for final site plan amendment for accessory building on Gateway Drive.

Zoning Board of Appeals, Thomas Yourch reported: None.

Recreation Advisory Board, Bryan Meck reported: None.

Recreation Director Mark Cain reported: None.

Ontario County Planning Board Member reported: None.

Conservation Board Chairperson reported: None.

Town Historian Donna Herendeen reported: None.

Supervisor Ingalsbe noted that the Town Historian submitted her 2024 Annual Report.

Swap Shop Update: Councilman Holtz reported: None.

Agricultural Advisory Committee Chairman Hal Adams: None.

COMMUNICATIONS:

1. Letter to the Cheryl Power, St Lutheran Church from Zoning Board of Appeals with a certified copy of the Zoning Board of Appeals resolution for an area variance application.
2. Letter from Cole Wilson re: community solar development opportunity.
3. Letter from the Department of Health re: Collett/332 and Mertensia watermain replacement.
4. Letter to Frank Affonti, 104 Contractors re: Agreement for sidewalk repairs or replacement in Auburn Meadows
5. Letter from United States Bankruptcy Court re: dismissal of Case NO: 2-22-20200-PRW
6. Letter from United States Bankruptcy Court re: Akoustis Technologies, Inc.
7. Certificate of Liability Insurance from: Expert Environmental & Construction Group LLC and Champion OPCO, LLC

REPORTS & MINUTES:

1. Town Historian – Annual 2024 Report.
2. Farmington Senior Citizens Meeting Minutes – January 6, 2025.
3. Planning Board Meeting Minutes – January 15, 2025.
4. Justice Thomas Monthly Report – January 2025.
5. Ontario County Sheriff Traffic Report – January 2025.
6. Camden Group WWTP Report – January 2025.
7. Building Department – Permit Report by Type – January 2025.
8. Building Department – Inspection Schedule – January 2025.
9. Building Department – Inspections Report – January 2025.
10. Justice Lew Monthly Report – January 2025.

ORDER OF BUSINESS:

RESOLUTION #88-2025:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz:**

RESOLUTION AUTHORIZING JACOB SMITH OF THE HIGHWAY DEPARTMENT TO ATTEND THE CANANDAIGUA DRIVING SCHOOL

WHEREAS, the Highway/Parks Superintendent is requiring Jacob Smith to obtain his CDL license for work at the Farmington Highway Department; and

WHEREAS, Jacob Smith will need his CDL to drive the larger trucks that the Highway Department uses for snow plowing and hauling commodities; now therefore be it

RESOLVED, that Jacob Smith will start driving school on February 17, 2025 at the Canandaigua Driving School in Canandaigua, NY with the total cost of \$3995.00 being covered under a grant which was approved for this training; and be it further

RESOLVED, that due to the fact that February 17th is a regularly scheduled Town Holiday, Jacob will be awarded 8 hours Floating Holiday to use at a different time; and be it finally

RESOLVED, that the Town Clerk forward copies of this Resolution to the Highway/Parks Superintendent, Accountant I, and the Supervisor’s Office.

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #89-2025:
Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION FOR THE ADOPTION OF THE UPDATED 2025 STORM WATER MANAGEMENT PROGRAM PLAN AS THE OFFICIAL TOWN OF FARMINGTON STORM WATER MANAGEMENT PROGRAM PLAN

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as “Town Board”) has received an updated version of the 2024 Town of Farmington Stormwater Management Program Plan prepared by MRB Group, D.P.C, the Town Engineering Firm, entitled “Town of Farmington Stormwater Management Plan (SWMP) dated January 2025; and

WHEREAS, the Stormwater Management Program (SWMP) Plan’s stated intent is part of the Town’s ongoing effort to reduce the discharge of pollutants to the maximum extent possible and practicable by better management of the Town’s Municipal Separate Storm Sewer System (MS4), and is required under the MS4 General Permit; and

NOW THEREFORE, BE IT RESOLVED, the Town Board does herby move to adopt the January 2025 document described above herein as the official Town of Farmington Storm Water Management Program Plan. and

BE IT FURTHER RESOLVED, that the Town Board does herby direct the Town’s MS4 Officer to prepare reports, every six (6) months, to the Town Board on the contents of said Plan, identifying what, if any changes or amendments thereto may be necessary to sustain the Town’s compliance with the State’s MS4 General Permit, or other State mandated MS4 Legislation.

BE IT FURTHER RESOLVED, that copies of the SWMP Plan document are to be prepared and kept on file in the Town Building & Codes Department and the Town Engineer’s Office.

BE IT FURTHER RESOLVED, that the bi-annual reports from the Town’s MS4 Officer to the Town Board are also to be placed in an Appendix to the SWMP Plan.

BE IT FINALLY RESOLVED, that certified copies of this resolution are to be provided to: The Town Building & Codes Department and Town Engineer (MRB).

All Voting “Aye” (Ingalsbe, Holtz, Herendeen, Bowerman, and Casale), the Resolution was **CARRIED**.

RESOLUTION #90-2025:
Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE 2023 AND 2024 VLT CAPITAL RESERVE ACCOUNTS AS WELL AS THE SEWER EQUIPMENT RESERVE AND EMERGENCY SERVICES RESERVE ONCE THE PUBLIC REFERENDUM PERIOD IS COMPLETE.

WHEREAS, the following funding transfers utilizing reserve funds were allocated in the 2025 budget:

2023 VLT:
\$300,000 to the Parks Improvement capital project
\$300,000 to the Highway Polebarn capital project
\$267,826 plus interest earned to the Parks Building Upgrade capital project

2024 VLT:
\$450,000 to the Parks Building Upgrade capital project
\$100,000 to the General Savings account for playground equipment

Sewer Equipment Reserve:
\$50,000 for flusher truck equipment purchase

Emergency Services Reserve:
\$50,000 for Victor-Farmington Ambulance to be put toward their capital improvement project

Now therefore be it RESOLVED, that the Town Clerk publish the public notice for the withdrawal from the reserves,

Be it Further RESOLVED, that the Accountant I, of the Town of Farmington, is hereby authorized and directed to transfer the funding from the reserve funds once the permissive referendum period is complete,

Be it Further RESOLVED, that the Accountant I completes all budget amendments for the interest earned as well as the following budget amendments within the capital projects:

HR5031 Interfund Transfer	\$717,826 plus interest	
HR1620.2 Building Capital Outlay		\$717,826 plus interest
HP5031 Interfund Transfer	\$300,000	
HP7110.2 Parks Improvements		\$300,000
HX5031 Interfund Transfer	\$300,000	
HX5132.4 Polebarn Construction		\$300,000

Be it finally RESOLVED, that the Town Clerk of the Town of Farmington, is to forward a copy of this resolution as well as the public notice to the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION #91-2025:
Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION ESTABLISHING A CAPITAL PROJECT FOR THE WOOD DRIVE BRIDGE IMPROVMENTS

TOWN BOARD (Continued) FEBRUARY 11, 2025

WHEREAS, Ontario County has been awarded \$1,750,526 as part of the Bridge NY Program to be used for the Wood Drive Bridge improvements, and
WHEREAS, the Town has entered into an inter-municipal agreement with Ontario County to facilitate and support all phases of the project as well as a consultant agreement with Fisher Associates, and

WHEREAS, the Town’s local share and local non-participating share will be \$289,000 and this will be funded utilizing remaining funds from the Townline Road Capital project as well as \$50,000 allocated from the 2025 Highway budget, now therefore

BE IT RESOLVED, that a capital project be created called “Wood Drive Capital Project” with the following budget amendments within the capital project:

HZ599	Appropriated Fund Balance	\$259,548.84	
HZ5031	Interfund Transfer	\$50,000	
HZ1440.2	Engineering		\$252,000
HZ1440.21	Engineering Support		\$35,000
HZ5120.2	Bridge Improvements		\$22,548.84

BE IT FULLY RESOLVED, that copies of this resolution be submitted by the Town Clerk to the Accountant I and the Highway Superintendent.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was CARRIED.

RESOLUTION #92-2025:
Councilman Casale offered the following Resolution, seconded by Councilman Bowerman:

APPROVING A PARTIAL RELEASE OF FUNDS (RELEASE NO. 3) FROM THE LETTER OF CREDIT FOR WORK WITHIN THE HATHAWAY’S CORNERS IZ PROJECT, PHASE 2A PROJECT, IN THE TOTAL AMOUNT OF \$166,536.45

WHEREAS, the Farmington Town Board (hereinafter referred to as Town Board) has been informed by the Planning Board Chairperson, that the Town Planning Board (hereinafter referred to as Planning Board) has taken Action, at their February 5, 2025, meeting to recommend approval of a partial release of funds (Release No.3) from the Letter of Credit for the above referenced project, in the total amount of \$ 166,536.45; and

WHEREAS, the Town Board has also been provided a copy of the Town Engineer’s letter dated August 13, 2024, which includes the completed Forms G-1.1, Letter of Credit/Surety - Partial Release and G-2.0, the Letter of Credit/Surety Release Forms, in the amount specified above herein and the Applicant’s Engineer’s Estimate of Value for site improvements that have been completed; and

WHEREAS, the Town Clerk has completed her review of the dollar amounts specified herein for the partial release (Release No. 3) finding them to be accurate.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby acknowledge the above specified Planning Board’s recommendation for a partial release of funds (Release No. 3), from the established Letter of Credit for the above referenced project, in the total amount of \$ 166,536.45; and grants approval thereof.

BE IT FURTHER RESOLVED, that the Town Clerk, having verified the total amount for this Letter of Credit is \$1,981,320.31, with \$ 191,629.37 remaining after partial release No. 3, to complete the project.

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to sign and date the Letter of Credit Release Form G-2.0.

BE IT FURTHER RESOLVED, that the Town Clerk, is to provide certified electronic copies of this resolution to: Matt Heilmann, Town Construction Inspector; Tim Ford, Town Highway & Parks Superintendent; Robin MacDonald, Acting Town Water & Sewer Superintendent; Lance S. Brabant, CPESC, Director of Planning Services, MRB Group, D.P.C.; Dan Delpriore, Town Code Enforcement Officer; and Ronald L. Brand, Town Director of Planning and Development.

FINALLY BE IT RESOLVED, that a certified copy of this resolution is to be issued to the Applicant, Casey Saucke, Executive Vice President, Ashley Management Corporation, 16 West Main Street, Suite 700, Rochester, New York 14614; Shawn Skivington, Ashley Management Corporation, 16 West Main Street, Suite 700, Rochester, New York 14614; the Applicant’s Engineer, Ryan Destro, P.E., BME Associates, 10 Lift Bridge Lane East, Fairport, New York 14450; and Tom Danks, Project Manager, BME Associates, 10 Lift Bridge Lane East, Fairport, New York 14450.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was CARRIED.

RESOLUTION #93-2025:
Councilman Herendeen offered the following Resolution, seconded by Councilman Holtz:

RESOLUTION TO RECALL AND AMEND RESOLUTION 429 OF 2024 FOR THE OIL WATER SEPARATION SERVICE FROM SUN ENVIRONMENTAL

WHEREAS, resolution 429-2024 approved the Oil Water Separation service by SUN Environmental in an amount not to exceed \$3,525.00 from the 2025 budget, and

WHEREAS, additional charges for the removal of non-hazardous waste materials were incurred for a total invoice of \$4,165.20, now therefore

BE IT RESOLVED, the Town Board approve the payment of invoice #IN009191 to SUN Environmental in the amount of \$4,165.20 to be expended from line Highway-Garage A-5132.4, and
TOWN BOARD (Continued) **FEBRUARY 11, 2025**

BE IT FULLY RESOLVED, that the Town Clerk provides a copy of the resolution to the Accountant I and the Highway Superintendent.
All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION #94-2025:

Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE MONTHLY REPORT OF THE SUPERVISOR FOR JANUARY 2025

WHEREAS, Town Law states the Town Board must approve/reject the Supervisor’s Monthly Report, and

WHEREAS, the Accountant I submitted the Monthly Report of the Supervisor for January 2025 to the Town Supervisor on February 4, 2025, and

WHEREAS, the Town Supervisor approved and executed the Monthly Report of the Supervisor for January 2025 on February 4, 2025,

WHEREAS, the Town Supervisor submitted said Monthly Report to the Town Board for approval via email, now therefore

BE IT RESOLVED, that the Town Board hereby accepts the Monthly Report of the Supervisor for January 2025, and

BE IT FURTHER RESOLVED, that the Town Clerk give a copy of this resolution to the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION #95-2025:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING HIRING A WATER & SEWER SUPERINTENDENT

WHEREAS, the W&S Superintendent position has been vacant since David Conti resigned effective November 23, 2023, and

WHEREAS, the Town Supervisor and Town Board received several applications from Ontario County Human Resources for qualified candidates and completed interviews with said applicants, and

WHEREAS, the Town Supervisor and Town Board agreed upon offering the position of W&S Superintendent to Aaron Bissell, who has accepted the offer, now therefore

BE IT RESOLVED, that the Town Board hereby authorizes hiring Aaron Bissell as W&S Superintendent at a salary of \$125,000.00 per year effective February 16, 2025, and

BE IT FURTHER RESOLVED, that the Town Clerk give a copy of this resolution to the Accountant I, the Confidential Secretary, and Aaron Bissell at 45 Lake Street, Perry, NY 14530.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION #96-2025:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

RESOLUTION AUTHORIZING WAIVING THE MERTENSIA LODGE FEES FOR GENESEE LAND TRUST

WHEREAS, Genesee Land Trust has requested use of the Mertensia Lodge on September 20th to celebrate their 20th nature preserve which will be located directly across the creek from Mertensia Park and accessible from the Auburn Trail; and

WHEREAS, Genesee Land Trust is requesting the fees be waived, therefore be it

RESOLVED, the Farmington Town Board authorizes the waiving of the fees for the use of the Mertensia Lodge on September 20th, 2025, and be it

FURTHER RESOLVED, that the Town Clerk provide a copy of this resolution to Elliotte Bowerman at ebowerman@geneseeandtrust.org and the Accountant I.

Four Voting “Aye” (Ingalsbe, Holtz, Casale, and Herendeen), One Abstention (Bowerman), the Resolution was **CARRIED**.

RESOLUTION #97-2025:

Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

RESOLUTION AUTHORIZING WAIVING THE MERTENSIA LODGE FEES FOR KIWANIS ALL STARS RELAY FOR LIFE BUNCO TOURNAMENT FUNDRAISER

WHEREAS, the Kiwanis Club of Farmington-Victor has requested use of the Mertensia Lodge on April 26th, 2025 for their Bunco Tournament fundraiser; and

WHEREAS, Kiwanis Club of Farmington-Victor is requesting the fees be waived, therefore be it

RESOLVED, the Farmington Town Board authorizes the waiving of the fees for the use of the Mertensia Lodge on April 26th, 2025, and be it

FURTHER RESOLVED, that the Town Clerk provide a copy of this resolution to Barbara Years at byears5117@windstream.net and the Accountant I.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION #98-2025:
Councilman Bowerman offered the following Resolution, seconded by **Councilman Holtz**:

CONFIRMING RESOLUTION AUTHORIZING THE PURCHASE OF TWO (2) PEPLINK MAX BR1 PRO ROUTERS FOR 2 TRUCKS IN THE W&S DEPARTMENT

WHEREAS, a need was identified for wireless routers in 2 trucks in the W&S Department; and

WHEREAS, a quote was obtained from CTS Mobility who partners with our current vendor, Verizon Wireless, for services; and

WHEREAS, Verizon has offered a one-time equipment incentive credit (EIC) offer which will credit the Town with the cost of said routers once activated for 3 months, now therefore

BE IT RESOLVED, the Farmington Town Board authorizes the purchase of two (2) Peplink Max BR1 Pro Routers for 2 trucks in the W&S Department at a cost not to exceed \$1757.99 not including the one-time equipment incentive credit (EIC) offer, and

BE IT FURTHER RESOLVED, that the Town Clerk provide a copy of this resolution to the Accountant I and the W&S Department.

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION #99-2025:
Councilman Bowerman offered the following Resolution, seconded by **Councilman Casale**:

Abstract 3 – 2025			
<u>TOWN OF FARMINGTON ABSTRACT OF UNAUDITED VOUCHERS</u>			
TO: MARCY DANIELS		FROM: J. MARCIANO	
ABSTRACT NUMBER		<u>3</u>	
DATE OF BOARD MEETING		<u>2/11/2025</u>	
FUND CODE	FUND NAME	TOTAL FOR EACH FUND	VOUCHER NUMBERS
A	GENERAL FUND	38,192.84	162, 164,165,166,168,169,170-203,218,249
DA	HIGHWAY FUND	48,556.45	177,178,183,187,196,198,204-216
HC	CRANBERRY DR WATERLINE	750.00	183
HCC	CRANBERRY DR ROAD	750.00	183
HG	CTY RD 8 WATERLINE		77
HH	ROUTE 332/96 WATELINE	4500.00	183
HT	TOWN HALL CAPITAL PROJECT	5.99	227
HV	MERTENSIA WATERLINE	2808.84	183
HW	WATER TANK REPAIR	8,273.82	183
HY	RT 332 AND COLLET ROAD	12,184.04	183
SL1	LIGHTING DISTRICT	1,636.00	190
SD	STORM DRAINAGE	2,657.05	183,244
SF	FIRE PROTECTION		
SS	SEWER DISTRICT	75,924.84	168,177,180,183,185,198,199,200,203,219, 220-226,228,229,230-245
SW1	WATER DISTRICT	7,518.53	168,177,180,183,198,199,200,203,219,225, 226,229,231,233,234,239,244,246,247,148
TA200	PAYROLL DEDUCTIONS(TA85UNI,TA20,TA20D,TA86)	176.81	164,167,197,217
	TOTAL ABSTRACT	\$ 208,935.21	

All Voting “Aye” (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

WAIVER OF THE RULE: No Objection

RESOLUTION #100-2025:
Councilman Casale offered the following Resolution, seconded by **Councilman Herendeen**:

AUTHORIZING THE TOWN SUPERVISOR TO SUBMIT THE TOWN OF FARMINGTON’S DECLARATION OF INTENT TO BECOME A DESIGNATED COMMUNITY IN THE STATE’S PRO-HOUSING COMMUNITIES PROGRAM

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has given consideration to the State’s Pro-Housing Communities Program guidelines; and

WHEREAS, the Town Board has also been informed of the Ontario County Housing Ad Hoc Committee’s January 30, 2025, report entitled “Lack of work force housing threatens economic development in Ontario County;” and

WHEREAS, the Town Board by adopting the 2021 Edition of the Town of Farmington Comprehensive Plan, has established the Housing and Residential Land Use Goal to... “Promote the availability of diverse, high quality, and attractive places for people to live;” and

WHEREAS, the Town Board understands that becoming a NYS Pro-Housing designated community, the Town will be eligible to build upon its efforts to obtain additional resources and support from the state for providing public utilities, facilities and services that efficiently meet present needs and anticipates future needs of our residents.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby agree to seek designation as a New York State Pro-Housing designated community.

BE IT FURTHER RESOLVED, that the Town Board does hereby authorize the Town Supervisor to submit this declaration to the Hon. Kathy Hochul, Governor, State of New York and to Ruth Ann Visnauiskas, Commissioner & CEO, New York State Homes and Community Renewal for certification of the Town of Farmington's application to New York's Pro-Housing Communities Program.

BE IT FURTHER RESOLVED, that the Town Clerk, is directed to provide certified copies of this resolution to the Town Supervisor for including in the cover letter seeking this designation, to the two identified state officials herein, to be included in the Supervisor's cover letter seeking this designation.

BE IT FINALLY RESOLVED, that a certified electronic copy of this resolution is to be submitted to the Ontario County Administrator and to Supervisor, John Cowley, Ontario County Housing Ad Hoc Committee Co-Chair, and Ryan Davis, Director Ontario County Economic Development.

All Voting "Aye" (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

RESOLUTION #101-2025:

Councilman Holtz offered the following Resolution, seconded by **Councilman Casale**:

AUTHORIZING THE TOWN SUPERVISOR TO SUBMIT THE TOWN OF FARMINGTON'S SANITARY SEWER CAPACITY INFRASTRUCTURE IMPROVEMENT PROJECT – 2025, THE TOWN'S INFRASTRUCTURE-GRANT-APPLICATION TO THE CLERK OF THE ONTARIO COUNTY BOARD OF SUPERVISOR'S FOR A PROJECT TO BE FUNDED THROUGH THE EMPIRE STATE DEVELOPMENT (ESD) CORPORATION INFRASTRUCTURE GRANT PROGRAM

WHEREAS, the Town of Farmington Town Board (hereinafter referred to as Town Board) has given consideration to the January 27, 2025, request from Jared J. Simpson, Chairman, Ontario County Board of Supervisors, for an infrastructure project to be submitted to the County Board of Supervisors for their consideration and selection to the ESD for grant award and funding; and

WHEREAS, the Town Board has authorized the submission of the Town of Farmington's designation becoming a NYS Pro-Housing designated community; and

WHEREAS, the Town Board by adopting, in January 2022, the 2021 Edition of the Town of Farmington Comprehensive Plan, has established the Housing and Residential Land Use Goal to... "Promote the availability of diverse, high quality, and attractive places for people to live;" and

WHEREAS, the Town Board continues to seek state funding assistance for the Town of Farmington Sanitary Sewer Capacity Improvement Project - 2025. A project that will enable: (1) the connection of 186 single-family dwellings located within the rezoned Paddock Landing Incentive Zoning Project site along the north side of State Route 96 connecting to the existing Pump Station No. 1, located along the south frontage of State Route 96 and on the Finger Lakes Racing and Gaming Casino site, then connecting by a new force main to the Town's Sanitary Sewer Trunk Line located along Beaver Creek Road; and (2) construction of the parallel gravity sewer line along the west side of Mertensia Road to the Sanitary Sewer Trunk Line, that will provide capacity for an additional 275 single-family dwelling units proposed on land located south of the Canandaigua/Farmington Town Line Road, in the Town of Canandaigua and 80 units proposed for Monarch Manor in Farmington; and

WHEREAS, said infrastructure project is necessary to enable the Town to help meet the needs for new affordable housing identified in the Ontario County Housing Ad Hoc Committee's January 30, 2025, report entitled "Lack of work force housing threatens economic development in Ontario County;" and

WHEREAS, the Town Board, through incentives agreed-to by local developers has adequate matching funds, when combined with the one-million-dollar ESD grant award, based upon the engineered costs of these two separates but linked sanitary sewer infrastructure projects known as the Town of Farmington's Sanitary Sewer Capacity Infrastructure Improvement Project – 2025.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby approve of the submission of the above referenced infrastructure improvement project for the County's consideration and submitting to ESD a grant application in the total amount of one million dollars (\$1,000,000.00).

BE IT FURTHER RESOLVED, that the Town Board does hereby authorize the Town Supervisor to submit this resolution and the accompanying electronic documentation to Kristin Voss, Clerk to the Board, Ontario County Board of Supervisors Kristin.Voss@ontariocountyny.gov.

BE IT FINALLY RESOLVED, that a certified electronic copy of this resolution is to be submitted to the Ontario County Administrator, to Supervisor, John Cowley, Ontario County Housing Ad Hoc Committee Co-Chair and to Jared Simpson, Chairman, Ontario County Board of Supervisors.

All Voting "Aye" (Ingalsbe, Holtz, Casale, Bowerman, and Herendeen), the Resolution was **CARRIED**.

DISCUSSION: None.

TRAINING AT OR UNDER \$100.00:

1. Dave Orians – NYSLTAP-CLRP workshop at a cost not to exceed \$60.00.

2. Cadin Lloyd & Dan Delpriore – National Electrical Codes- Residential Code Changes at a cost not to exceed \$25.00 per person.

EXECUTIVE SESSION: None.

With no further business before the Board, **Councilman Bowerman** offered a motion to adjourn the meeting at 7:37 p.m., seconded by **Councilman Casale**. Motion **CARRIED**.

Michelle A. Finley, MMC, RMC -Town Clerk