

TOWN OF FARMINGTON



Memorandum

TO: Farmington Town Board

FROM: Ron Brand, Director of Planning & Development - ***Ronald L. Brand***
Dan Delpriore, Town Code Enforcement Officer - ***Daniel Delpriore***
August Gordner, Deputy Town Code Enforcement Officer - ***August Gordner***

DATE: April 22, 2025

RE: Town Operations Report to Town Board, Tuesday, April 22, 2025.

The following report is for this week's Town Board Meeting, and it is for the period April 8, 2025, through April 21, 2025.

Town Board Resolutions (3)

1. Resolution authorizing successful completion of probationary period for Lexi Martin effective PR#9 (April 13, 2025).
2. Resolution establishing a Letter of Credit for Grading Permit for Loomis Road Park Subdivision Tract, located along the north side of Loomis Road, east of the intersection with Plastermill Road and south of Interstate Route I-90 (New York State Thruway). The Action involves site grading for the construction of 47,680 square feet of office and maintenance building and related site improvements
3. Resolution authorizing approval of a Local Law, entitled "Local Law No. 3 of 2025, amendments to Articles I, II, IV and V, Chapter 126 of the Farmington Town Code, Individual On-Site Wastewater Treatment System".
4. Resolution authorizing approval of a Local Law, entitled "Local Law No. 4 of 2025, establishing a new chapter to the Farmington Town Code to be entitled "Chapter 103 Park-and-Ride Lot Regulations"
5. Resolution authorizing the Town Supervisor to sign an Intermunicipal Agreement regarding code enforcement officer shared services with the Town of Canandaigua.
6. Resolution classifying the 2025-2035 Town of Farmington Parks and Recreation Master Plan Update Project as a Type I Action, under the provisions of the State Environmental Quality Review Act (SEQRA); declaring intent to be designated lead agency; authorizing a Coordinated Review under SEQRA; accepting the Full Environmental Assessment Form (FEAF) Part 1, prepared by the Town Engineers;

and accepting the Project Steering Committee's Draft Master Plan Report for said Project.

Town Projects Update

1. **Wood Drive bridge restrictions:** Traffic movements across the Wood Drive bridge continue to be restricted to One-Way-In-Only entrance only from County Road 41, with the posting of a ten-ton weight restriction. No longer is traffic allowed to exit from Wood Drive onto County Road 41 at this location. Law enforcement agencies have been patrolling the area and tickets have been issued. Last year, Ontario County Department of Public Works Staff obtained grant funds to replace the bridge and Fisher Associates has been retained to design a new bridge replacement. Site and design work is underway. Construction of this bridge is anticipated to commence early next year.
2. **TAP Sidewalk/Trail Connection Project:** Marrano Homes intends to walk the proposed alignment for the stone dust trail that would connect the Auburn Trail to the sidewalk along the south side of County Road 41. The Town has requested easements, from Marrano Homes, in a couple of the rear portions of the unsold lots along the trail to enable realignment of the proposed trail connection. Also this spring, a portion of the stone dust trail, near Route 41, will be blacktopped. The pedestrian/bicycle bridge over Beaver Creek is now open to the public. Finally, once an alignment for the stone dust trail has been resolved, the contractor will also be completing the installation of sidewalk along the west side of Mertensia Road near Elizabeth Way. This section was delayed last year to allow the installation of a new water line in the area.
3. **Town Hall Lower-Level Renovation Project.**
Renovations continue in the lower level of the Town Hall. The work includes a new rear entrance to the lower level of the building, a new lower-level heating/cooling system, renovations to the staff lunchroom/meeting room and to the men and women rest rooms, construction of two new conference/meeting rooms, a staff training room, and new offices for the Town's Construction Inspectors. Substantial completion of these improvements is scheduled for the end of April, 2025.
4. **Monarch Manor Incentive Zoning Project, Section 2.**
There are a total of nine (9) two-dwelling units that are partially occupied within the buildings in Section 2. Another four (4) new buildings along Monarch Drive are now under construction. There remain eight (8) more building sites. Eventually within Section 2 there will be twenty-four (24) buildings having a total of forty-eight (48) single-family dwelling units.
5. **Auburn Meadows Subdivision, Sections 7N, 8N & 8S.**
All lots have been issued Certificates of Occupancy within these final sections of the Auburn Meadows Subdivision Project. All stormwater related improvements for these two sections have been accepted. The remaining step, to allow for the closeout of these projects, involves land transfer to the town.

6. Hathaway's Corners Incentive Zoning Project.

Within Phase 1B of the project and along the south side of County Road 41, there is one site under construction and four (4) remaining lots for sale. Within another portion of Phase 1B, is a model home/sales office located along the east side of Osburn Lane. Along Eddy Gate Way there are seven (7) occupied dwellings, one (1) dwelling unit ready for occupancy and thirteen (13) dwellings under construction. Elsewhere along Osburn Lane there are eight (8) dwelling units under construction and twelve (12) occupied units. There are a total of forty-two (42) single-family lots located in this Phase of the Project.

A new phase of the Hathaway's Corners Project, Phase 2A, will have a total of thirty (30) single-family dwellings constructed along the remaining portion of Osburn Lane and a total of twelve (12) single-family dwellings constructed along Cooper Place. There are four dwellings under construction in this section along Osburn Lane and additional dwelling lots have been sold within this phase. Two (2) dwelling units are under construction on Cooper Place. This final residential phase [2A] of this incentive zoning project will have a total of forty-two (42) single-family dwellings.

Site work also continues within the first portion of Phase 1C, The Villas at Hathaway's Corners. This phase will involve a total of sixty-one (61) single-family dwellings located on Villa-style lots fronting along Caleb Court [a private roadway]. Five (5) single-family dwellings have been constructed and five (5) more are under construction. In addition, a model sales office/home is open to the public and forty-nine (49) lots remain available. This portion of the project will operate under a home-owners association where all site amenities (e.g., lawn mowing, landscaping, snow plowing, etc.) are provided for those living within the Villas at Hathaway's Corners.

- 7. RG&E Substation 127 Expansion Project.** This electric substation expansion project is located along the east side of [961] Hook Road and south of Inter-State Route I-90 [New York State Thruway]. This project includes the addition of impervious area (adding a 186 ft. by 100 ft. expansion to the existing 127 substation yard) and expansion of an existing bioretention facility to provide water quality treatment for this new area. Additional structures are being installed within the substation's secure area. Finally, closeout action has commenced for this substation project, including the filing of a two-year Performance Bond with the Town Clerk's Office and the final release of funds from the Letter of Credit for this project.
- 8. RG&E Substation 168 Expansion Project.** Substation 168 is located along the south side of State Street, adjacent to the Village of Manchester. Interior work in the control house continues. Exterior site work, inside the 115kV yard on the east side of the station continues, including installation of steel structures, cable trenches, etc., and weekly SWPPP inspections are on-going and have been provided to the Town.
- 9. CountryMax Building Project.** The interior work continues on this 68,000 square foot office/warehouse building. A portion of the building is now occupied with the remainder of interior construction and exterior site improvements continuing to be worked on.

- 10. Farmbrook Site Plan Applications, Sections 7A & 7B.** This project will ultimately involve the development of seventy (70) single-family dwelling lots to be constructed within Sections 7A and 7B of the Farmbrook Planned Subdivision Project. Ryan Homes has two model homes under construction, one of these will serve as the model dwelling unit for the lots located in these two remaining sections of the Farmbrook Neighborhood. There are four (4) dwellings under construction, leaving a total of 64 lots to be sold and dwellings constructed.
- 11. Paddock Landing Project (formerly known as the Power Incentive Zoning Project).** This project has been placed on hold at the request of the applicant until further notice.
- 12. Open Space Index Update.** The Town of Farmington Environmental Conservation Board (ECB) continues work on the completion of the update to the Town's Open Space Index (OSI). The OSI Update document is required by the State's General Municipal Law, for maintaining the Board's status. GIS mapping updates have also been prepared as part of this process. The draft document is scheduled for presentation to the Town Board, for its' review and acceptance next month.
- 13. Parks & Recreation Master Plan Update.** The Town's Board, at its meeting on April 22, 2025, formally accepted the draft document and initiated the adoption process which includes a coordinated review with involved and interested agencies, a referral to the County Planning Board and a public hearing scheduled for Tuesday, May27, 2025. The plan document continues to be posted on the Town's website for public review.
- 14. Creekwood Townhouse Project – Phase Two.** This project involves the construction of 40 townhouse dwelling units and the extension of Pintail Drive connecting with the intersection of Pintail Drive, Running Brook Drive and Red Fern Drive. Once this remaining section has been dedicated then Quentonshire Drive will be renamed Pintail Drive.
- 15. Commercial Drive Solar Projects, East & West.** Town staff await receipt of the revised preliminary drawings showing compliance with the conditions of approval. Once the revised drawings have been received and signatures placed on them, then the Planning Board will accept applications for Final Site Plan Approvals for both the east and west solar projects. In addition, the town has received a Lot Line Adjustment Plat map, for transferring portions of the Solar Project East and the adjacent New Energy Works properties to enable the realignment of the extension of Commercial Drive away from the rear property lines of adjacent townhouses. This map will be filed in the office of the Ontario County Clerk.
- 16. Meyer's RV Superstore of the Finger Lakes property rezoning.** The Town Planning Board, at their meeting on April 2, 2025, granted final site plan amendment approval with conditions. The identified proposed use of this portion of the overall site is for additional outdoor storage of RV units for sale. Work on this project is schedule to commence next month.
- 17. Villager Construction Project.** The Planning Board, at their April 2, 2025, meeting granted preliminary site plan approval with conditions for the development of a portion of the 33-acre site, formerly known as the Loomis Road Industrial Park Site, to construct approximately a 38,600 square foot, single-story, office and maintenance building, having a 9,000 square foot single-story building addition, on-site parking for employees,

customers, and guests and related site improvements. The Planning Board, at their April 16th meeting also discussed a request for excavation work on the site and continued the application to their May 7th meeting to allow town staff time to meet with the applicants on a related use of the property and then prepare an amended draft resolution for consideration.

18. Victor-Farmington Volunteer Ambulance Corps. The Ambulance Corps is proposing site improvements to be made to the former URM site located at the southwest corner of State Route 96 and County Road 8. The Ambulance Corps is proposing interior building renovations and site improvements which includes three (3) new bays for their ambulances. Renovations inside the building are underway and related site improvements will be scheduled to begin this summer. Final site plan application has been received and will be considered at the May 7th meeting.

19. Town Code Updates. Town staff have provided preliminary draft copies of proposed text amendments to Chapter 126, Individual On-Site Wastewater Treatment Systems, and preliminary drafts of two new chapters to be added to the Town Code, which include Chapter 103, Park-and-Ride Lot Regulations and Chapter 115, Short-Term Residential Rentals. On-going updates continue for Chapter 144, Land Subdivision, Chapter 165, Zoning and Chapter 159 Water Rules and Regulations.

Public hearings for the proposed amendments to Chapter 126 and for the proposed new Chapter 115, Park-and-Ride Lot Regulations, and Chapter 103 commence tonight at 7:00 p.m., in the Main Meeting Room at the Farmington Town Hall. The public hearings may (or may not) be continued to the April 22, 2025, Town Board Meeting.

RLB:AG:DD:btb

c: Town Supervisor; Town Board; Town Clerk; Town Assessor; Town Principal Account Clerk; Town Supervisor's Confidential Secretary; Town Code Enforcement Officer; Town Highway & Parks Superintendent; Acting Town Water & Sewer Superintendent; Robyn MacDonald; Mark Cain; Town Planning Board Chairperson; Town Zoning Board of Appeals Chairperson; Town Environmental Conservation Board Chairperson; Hal Adams, Town Agricultural Advisory Committee Chairperson; Town Website; Town Construction Inspector; Bill Davis, MRB Group, D.P.C.; Lance Brabant, MRB Group, D.P.C.; Eric Cooper, MRB Group, D.P.C.; Matthew Sousa, Town Conservation Board; Matthew C. Oravec, P.E., Region 4 Office, NYSDOT; Zachary Starke, Region 4 Office, NYSDOT; Craig Ekstrom, P.E., Region 4 Office, NYSDOT; William Best, Assistant Resident Engineer, NYSDOT, Ontario County; Ryan Fisher, NYSDOT Ontario County; Alissa Bud, Deputy Ontario County Administrator; Michael Manikowski; Ryan Davis, Ontario County I.D.A.; James Armstrong, Ontario County I.D.A.; Suzane Vary, Ontario County I.D.A.; Timothy McElligott, P.E., Ontario County D.P.W.; Garrett Beisheim, Junior Engineer, Ontario County D.P.W.; Linda Phillips, AICP, Ontario County Department of Planning; Casey Saucke, S.B. Ashley Company; Shawn Skivington, S.B. Ashley Group; Ryan Destro, P.E., BME Associates; Emily Smith, P.E., Fisher Associates; Donald Freeland, Construction Inspector, Fisher Associates; Geoffrey Astles; Matt Tomlinson, Marathon Engineers; Mark Meyer, Meyer's RV; Alex Amering, P.E., Costich Engineers; Timothy Terranova, Victor Central Schools; Kelly Clink, Director of Transportation, Victor Central Schools; Owen Hill, AVANGRID; Jason Cronin, RG&E; Boyd Shearer, RG&E; Mary Steblein, P.E., LaBella Associates; Omar Guevara, RG&E; Sara Otero, RG&E; Megan Yoshida, RG&E; Eric Thorne, RG&E; James Haney, RG&E; Steph Reisenberg, RG&E; Jody Binnix, Genesee Transportation Council; Lora Leon, Region 4 Office,

NYSDOT; Ted Liddell, Bergmann P.C.; James Taylor, Taylor Builders; Karl Shuler, Taylor Builders; Kelly Cochrane, Canandaigua National Bank; Don Payne, CountryMax; Charles Parkhurst, Lyons National Bank, Farmington Branch Office; Harry Wells, American Equipment; Jim Dowling, Reliant Federal Credit Union; Seth Clearman, Transportation Supervisor, Canandaigua City Schools; Frank Ruffalo, Sky Solar, Inc., frank.ruffolo@skysolarholdings.com; Timothy Botting, LaBella Associates, DPC, tbotting@labellapc.com; Jonathan Orpin, New Energy Works; Jeff Hutchinson, Farmington Town Center, LLC; and Josh Fahey, Josh.Fahey@mail.house.gov.